

## Literacy – Writing Checklist

Finished writing? Use this checklist to make sure you have included everything.

	Tick if you can find examples of this in your work.
I have read through my work.	
Sentences start in different ways.	
Sentences make sense and are interesting?	
Punctuation used - . , ? ! ‘ ‘	
No repetition of words / sentences.	
Interesting, more specific words used – words chosen for effect and relevant to the audience. Can you replace some words for better words?	
- Adjectives, verbs, adverbs used - Modifiers used to add interest and improve descriptions.	
Variety of co-ordinating and subordinating conjunctions used.	
Simple sentences used.	
Compound sentences used.	
Complex sentences used: - adverbial phrases to start sentences - embedded clauses (sub-ordinate clause in the middle of the sentence) - sub-ordinate clause at the end of the sentence (variety of conjunctions used)	
Paragraphs used.	
Spellings have been checked.	
Neat handwriting (Is it joined?).	